

TENDER DOCUMENT

Providing Ex-servicemen for security coverage of the estates and installations at Main Laboratory, Kodihalli & NWTC Campus (on DGR Rates) and Fire Safety Personnel & Security Office Manpower (on Central Minimum Wages) for CSIR-NAL, Bengaluru

Tender Ref. No.:
No.CSIR-NAL/Security/2022/S.VI

I N D E X

NAME OF WORK: Providing Ex-servicemen for security coverage of the estates and installations at Main Laboratory, Kodihalli & NWTC Campus (on DGR Rates) and Fire Safety Personnel & Security Office Manpower (on Central Minimum Wages) for CSIR-NAL, Bengaluru.

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TENDER SCHEDULE

01.	Name of Work	Providing Ex-servicemen for security coverage of the estates and installations at Main Laboratory, Kodihalli & NWTC Campus (on DGR Rates) and Fire Safety Personnel & Security Office Manpower (on Central Minimum Wages) for CSIR-NAL, Bengaluru	
02.	Tender Reference No.	No.CSIR-NAL/Security/2022/S.VI	
03.	Tender Fee (Non-refundable)	0 (zero)	
04.	Earnest money deposit (EMD)	Bid Securing Declaration form to be submitted	
05.	Tender Publishing Date	19.12.2022	1800 Hrs.
06.	Bid Document Download /Sale Start Date & Time	19.12.2022	1800 Hrs.
07.	Bid Document Sale End Date & Time	10.01.2023	1000 Hrs.
08.	Clarification through e-portal – Start Date & Time	19.12.2022	1800 Hrs.
09.	Clarification through e-portal – End Date & Time	02.01.2023	1000 Hrs.
10.	Bid Submission Start Date & Time	19.12.2022	1800 Hrs.
11.	Bid Submission End Date & Time	10.01.2023	1000 Hrs.
12.	Bid opening date and time	11.01.2023	1000 Hrs.

Note:-

- a. CSIR-NAL may at its discretion extend / change the schedule of any activity by intimating the bidders through a notification on the e-tendering portal <https://etenders.gov.in>.
- b. Corrigendum if any, will be uploaded only on e-tendering portal. It is the responsibility of bidders to check at the website or their registered Email ID / Mobile No.
- c. Clarification after the due date stipulated above will not be entertained and no request for extension of date on any grounds will be granted / entertained.

The tender document does not imply that the CSIR-NAL is bound to select bid(s), and it reserves the right to accept or reject any or all bids, or cancel the tender process, or abandon the procurement of the services, or issue another tender for identical or similar services without assigning any reasons thereof. CSIR-NAL also reserves the right to call off tender process at any stage without assigning any reason.

SECTION: I
NOTICE INVITING TENDER

CSIR-NAL/Security/2022/S.VI

1. Tenders are invited from the reputed, experienced, well established and registered agencies/organisations through the NIC CPP e-tendering portal by the Director, CSIR-NAL for “Providing Ex-servicemen for security_coverage of the estates and installations at Main Laboratory, Kodihalli & NWTC Campus (on DGR Rates) and Fire Safety Personnel & Security Office Manpower (on Central Minimum Wages) for CSIR-NAL, Bengaluru” for a period of **2 (two) years**.
- 1.1 Details of requirement is at Scope of work section of this tender document.
 - 1.1.1 The tendering process is online at CPP e-portal URL address <https://etenders.gov.in>. Aspiring bidders may go through the tender document by “Guest User” login.
 - 1.1.2 Prospective bidders are advised to get themselves register at CPP Portal, obtain “Login ID” & “password” and go through the instructions available in the Home Page after login to the CPP-portal <https://etenders.gov.in>. They should also obtain Digital Signature Certificate (DSC) in parallel which is essentially required for submission of their application.
- 1.2 The following 2 type of bids shall be submitted by the bidders: -

Technical Bid

The bidder shall submit their application only at CPP Portal <https://etenders.gov.in>. Bidders are advised to follow the instructions provided in the tender document for online submission of bids. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

The bidders should upload the following scanned documents **ONLINE** in support of their meeting each criterion mentioned below in “Technical bid”: -

SL . NO.	QUALIFYING REQUIREMENT	DOCUMENT(S) TO BE UPLOADED IN CPP PORTAL
(i)	EMD	Scanned copy of Bid Securing Declaration Form
(ii)	Should have valid Security Contract Licence Number	Scanned copy of Valid Security Contract Licence issued by Police as per Private Security Agencies (Regulation) Act, 2005
(iii)	MSE/ Start Up (if applicable)	i) Scanned copy of UDYAM registration certificate for MSE ii) Scanned copy of Startup registration certificate for Startup
(iv)	Establishment Registration Certificate No/ Licence No. of the agency	Scanned copy of the Establishment Registration Certificate No/License No of the agency
(v)	Should have ESIC Registration certificate	Scanned copy of ESIC Registration certificate
(vi)	Should have EPF Registration certificate	Scanned copy of EPF Registration certificate
(vii)	Should have GST Registration Certificate	Scanned copy of GST Registration Certificate
(viii)	Should have Permanent Account Number (PAN)	Scanned copy of PAN Card
(ix)	Should have an Office in Bengaluru/Karnataka. Point of Contact is a must in Bengaluru in case the office is anywhere else.	Scanned copy of Proof of Address of Bengaluru Office (Like GST Reg., Trade License, valid rent agreement of office etc.)
(x)	Income Tax returns for last 3 years	Scanned copy of Income Tax returns for last 3 years (2019-20, 2020-21 & 2021-22)
(xi)	Present clientele list and performance certificate	Scanned copy of Present clientele list and performance certificate
(xii)	Should have experience in providing the services (mentioned in scope of work) at least for 3 years ending on 31-03-2022 to Government establishments/Public Sector Undertakings/R&D institutions/established private sector/other similar organization	Scanned copy of Work Order/ Completion Certificate with value of the contract. The Bidder must have successfully executed at least one order of Rs 10.40 crore / 2 orders each of Rs 7.8 crore / 3 orders each of Rs 5.2 crore for similar service(s) in last three years to any Central/State Govt Organization/PSU/Public Listed Company. Copies of contracts/work orders and documentary evidence of successful execution/completion in support of Past Experience of Similar Services along with names, address and contact details of clients shall be uploaded with the bid for verification.
(xiii)	Financial capability: Turnover of more than 4 crores per annum	a) Scanned copy of audited turnover certificate for three years up to 2022. As these documents are to be utilized for deciding the lowest bidder, non-submission of audited turnover certificate will lead to rejection of the

		bid. b) Balance Sheets along with Profit & Loss Account Statement for the Financial Years 2019-20, 2020-21 & 2021-2022 to be uploaded
(xiv)	Undertaking-cum- Declaration	Scanned copy duly signed with company's seal, as per Annexure-A.
(xv)	Scope of work	To be signed, scanned and uploaded
(xvi)	Integrity Pact (format enclosed)	Scanned copy of duly filled and signed Integrity Pact.

Note: - Kindly upload relevant documents scanned as a single document.

Non-uploading of the documents mentioned above may lead to rejection of bid.

No price details should be given or hinted at in the Technical bid.

In order to reduce the file size, bidders are suggested to scan the documents in 75-100 DPI so that the clarity is maintained and also the size of file gets reduced. This will help in quick uploading even at very low bandwidth speeds.

Financial Bid

The **service charges (on Basic+VDA)** shall be quoted in the format provided and no other format is acceptable. The Financial Bid has been given as a standard **BOQ format** with the tender document.

Bidders are required to download the BOQ file, open it and complete the unprotected cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed.

The bidder must fill the Service Charges, GST/IGST and HSN columns.

BIDDER TO FILL SAME SERVICE CHARGE IN EVERY ROW OF BoQ.

Once the details have been completed, the bidder should save it and submit it online.

The service charge quoted by the bidder shall remain unchanged during the currency of the contract.

The bidders who quotes NIL charges/consideration, their bid shall be treated as unresponsive and will not be considered.

In case two or more bidders offer same service charges, then the bidder having highest turnover by taking the average of three years will be considered as L1.

The financial quotes for service charges should only be in numbers and should not contain any percentage symbol (%) following the quoted number.

The financial quotes containing percentage symbol (%) will not be considered.

Tax rate will be governed as per Government orders.

Numbers must be written clearly in Figures and words wherever applicable.

Integrity Pact

The Integrity pact essentially envisages an agreement between the prospective vendors/bidders and the CSIR-NAL, committing the persons/officials of both sides, not to resort to any corrupt practices in any aspect/stage of the contract. Only those vendors/bidders, who commit themselves to such a Pact with the buyer, would be considered competent to participate in the bidding process. In other words, entering into this Pact would be a preliminary qualification.

The integrity pact to be signed on Company's Letterhead and efforts must be made to realize the objectives & spirits thereof.

The name and contact details of the IEMs are as under:

Shri Prabhakaran Palaniappan,
IAS (Retd.)
New No. 9, (Old No. 4B/14),
Venkateswara Nagar, 3rd Street
Adyar, Chennai (TN)
PIN - 600 020
Email: pprabakaraniyas@gmail.com

Shri Rajan S Katoch,
IAS (Retd.)
A-91, Alkapuri
Bhopal (MP)
PIN - 462 022
Email: rkatoch@nic.in

1.3 BIDS OPENING PROCESS

The bid opening process is described below: -

1.3.1 Technical Bid:

Bid containing document as per Para 1.2 (uploaded by the bidders) shall be opened on date & time mentioned in Tender schedule.

If any clarification is needed from the bidder about the deficiency in the uploaded documents in Technical bid, it will be asked to provide it through CPP Portal or email if required. The bidder shall upload the requisite clarification /documents within date and time specified by CSIR-NAL, failing which it shall be presumed that bidder does not have anything to submit and bid shall be evaluated accordingly. The intimation regarding acceptance/rejection of their bids will be through CPP Portal.

1.3.2 Financial Bid:

Financial bid of only those bidders shall be opened, who are found meeting all the requirements of Technical bid. The date and time of opening of Financial bid will be updated on CPPP at a later date.

Sr Controller of Administration

SECTION: II

INSTRUCTIONS TO BIDDERS

2. Tender document:

- 2.1 The tender document consists of 4 sections. The bidder shall go through all these sections:

Section-I : Notice Inviting Tender

Section-II : Instructions to bidders

Section-III: General Conditions of Contract

Section-IV : Scope of work

Bidders shall comply with each clause of all the above 4 sections.

- 2.1.1 Bidders willing to participate may download the digitally signed tender document on-line from CPP e-Procurement portal at <https://etenders.gov.in> and submit digitally counter-signed tender document on-line at the same portal.
- 2.1.2 The instructions in the tender document are binding on the bidder and submission of the tender shall imply **unconditional acceptance** of all the terms and conditions by the bidder.
- 2.1.3 The Quotations received without 'Bid Securing declaration form' will be summarily rejected.
- 2.1.4 The prospective bidder may acquaint themselves about the requirement before submitting their tender. They may call 080 2508 6047 prior to their visit.
- 2.1.5 Purchase Preference Policies of the Government:**

CSIR-NAL reserves its right to grant preferences to the following categories of eligible Bidders under various Government Policies/ Directives:

Bidders from Micro and/ or Small Enterprises (MSEs) under Public Procurement Policy for the Micro and Small Enterprises (MSEs) Order, 2012 as amended from time to time.

MSEs interested in availing such benefits must enclose with their offer the UDYAM Registration Certificate with the UDYAM Registration Number as proof of their being MSE registered on the UDYAM Registration Portal. The certificate shall be of latest but before the deadline for the bid submission. Failure to enclose/upload such document may lead to non-availing such benefit.

Start-ups Bidders under Ministry of Finance, Department of Expenditure, Public Procurement Division OM No F.20\212014-PPD dated 25.07.2016 and subsequent clarifications

2.2 Amendment to Tender document:

At any time, prior to scheduled date of submission of bids, CSIR-NAL, if it deems appropriate to revise any part of this tender or to issue additional data to clarify and interpretation of provisions of this tender, it may issue addendum / Corrigendum to this tender. Any such addendum / corrigendum shall be deemed to be incorporated by this reference to this tender and binding on the bidders.

Addendum /corrigendum will be notified through CPP e- Procurement portal at <https://etenders.gov.in>.

2.3 Clarifications of Bid Documents:

Bidder, requiring any clarification of the tender documents may submit their queries, if any, only through provision of CPP Porta at <https://etenders.gov.in> and CSIR-NAL shall not respond to any queries sent through any other means.

2.3.1 Request for clarifications received from bidders shall be responded by CSIR-NAL till the schedule date and time indicated in the Tender Schedule or as extended thereto by CSIR-NAL.

2.3.2 Replies to Clarifications by CSIR-NAL will be uploaded through CPP e-Procurement Portal. The bidders are advised to visit the same at <https://etenders.gov.in> regularly.

2.3.3 Clarifications and other documents, if and when issued by CSIR-NAL, shall be in relation to the tender and hence shall be treated as their extension.

2.3.4 CSIR-NAL neither take guarantee about accuracy of any response, nor does undertake to answer all the queries that have been posted by the Bidders.

2.3.5 In order to provide reasonable time to bidders to take the amendments made by CSIR-NAL into account for preparing their bids, CSIR-NAL may, at its discretion, extend the deadline for the submission of bids suitably.

2.4 CSIR-NAL shall summarily reject a bid as non-responsive if found valid for a shorter period than specified in the Tender documents. Only in exceptional circumstances, CSIR-NAL may request the bidder's consent for an extension to the period of bid validity. The request and the responses thereto shall be made in writing.

2.5 Post Tender Qualification for Technical Evaluation:

Apart from the eligibility conditions as specified in the tender, the following shall also be considered for the evaluation:

2.5.1 If any document submitted in Technical bid is found to be false or fabricated, the bidder shall be debarred from participating in CSIR-NAL tendering process as per CSIR-NAL regulations.

2.5.2 Director, CSIR-NAL reserves the right to reject any or all tenders, without assigning any reasons thereof, and to call for any other details or information from any of the bidder.

2.6 Composition of Bids and General Guidelines for bid process:

2.6.1 Bidders shall submit their bids as per scheduled date & time through CPPP at <https://etenders.gov.in> only.

2.6.2 Bidders shall submit the tender before the deadline as specified in the Tender Schedule of this tender document. E-tender CPP Portal shall not allow bidders to submit their tender after the scheduled date & time.

2.6.3 The Technical bid will be opened online by CSIR-NAL at the time and date as given in the Tender schedule. Time and date for opening Financial bid will be

updated later. All the statements, documents, certificates etc., uploaded by the bidders shall be downloaded and verified for evaluation.

2.7 E-Tendering General Guidelines:

- 2.7.1 The bidder may correct, modify or withdraw his bid after submission but prior to scheduled last date & time of submission.
- 2.7.2 To assist in the examination, evaluation and comparison of bids, CSIR-NAL may, at its discretion ask the bidder for the clarification/confirmation of compliance of its bid. The request for clarification /confirmation of compliance and the response shall be through query provision available in CPP e-tendering portal.
- 2.7.3 Bidders may submit their response to CSIR-NAL queries through provision of CPP Portal Only.
- 2.7.4 During the evaluation of Techno commercial or Financial Bids, at its discretion, but without any obligation to do so, ask Bidder to seek any clarification to furnish within a specific date or as per prescribed time limit as desired by CSIR-NAL to clarify its bid by a specified date. Bidder should answer the clarification within that specified date (or, if not specified, 7 days from the date of receipt of such request). The request for clarification shall be submitted in writing or electronically, and no change in prices or substance of the bid shall be sought, offered, or permitted that may grant any undue advantage to such bidder.
- 2.7.5 CSIR-NAL reserves its right to, but without any obligation to do so, to seek any shortfall information/ documents only in case of historical documents which pre-existed at the time of the Bid Opening, and which have not undergone change since then and does not grant any undue advantage to any bidder.
- 2.7.6 No post bid clarification / confirmation of compliance at the initiative of the bidder, shall be entertained.
- 2.8 **Preparation / Submission of Bids:** Bids shall be prepared and submitted in TWO parts: the first part shall comprise of the Technical Bid and the second part shall comprise of Financial bid specifying the price offer to be uploaded in CPPP.
- 2.9 **Language and Currency:**
- The bidder shall quote the rates in English language and in international numerals. The rates shall be in whole numbers. The rates shall be written in both figures as well as in words. Over writing is not permitted. In case of disparity in figures & words, the rate in words will be considered. In the event of the order being awarded, the language of all services, manuals, instructions, technical documentation etc. provided for under this contract will be English. The bidders should quote only in Indian Rupees and the bids in currencies other than Indian rupees shall not be accepted.
- 2.10 It shall be clearly understood and noted that Financial Bid of the tender document is for pricing alone. No condition, whatsoever, shall be stipulated in this part.
- 2.11 Tenders, in which any of the particulars and prescribed information are missing or are incomplete, in any respect and/or prescribed conditions are not fulfilled,

shall be considered non-responsive bid and are liable to be rejected. If the bidder gives wrong information in his/her tender, **CSIR-NAL reserves the right to reject such tender at any stage or to cancel the Contract, if awarded and forfeit the security deposit.**

- 2.12 CSIR-NAL reserves the right to reject any or all tenders without assigning any reason. The Financial bids of the bidders who do not qualify in Technical bid evaluation shall not be opened. CSIR-NAL also reserves the right at its sole discretion not to award any order for which the tender is called. CSIR-NAL shall not pay any cost incurred in the preparation and submission of any tender or any cost incidental to it.
- 2.13 CSIR-NAL shall evaluate the Bids to determine whether they are complete, the documents have been properly signed and the bids are in order.
- 2.14 No correspondences / representations shall be entertained from the bidders after opening of Financial Bid of the Tender during the tendering process.
- 2.15 Date of submission and opening of tender can be extended at the sole discretion of the Competent Authority.

2.16 BID EVALUATION

- 2.16.1 The bidder who quotes lowest service charges (on Basic+VDA) will be awarded the contract.
- 2.16.2 The bidders who quotes NIL charges/consideration, their bid shall be treated as unresponsive and will not be considered.
- 2.16.3 In case two or more bidders offer same service charges, then the bidder having highest turnover by taking the average of three years will be considered as L1.

Note: i) The financial quotes for service charges should only be in numbers and should not contain any percentage symbol (%) following the quoted number.

ii) The financial quotes containing percentage symbol (%) will not be considered.

2.17 Award of Contract:

The award of contract shall be intimated to the successful bidder by CSIR-NAL through Letter/ e-mail/CPMP.

SECTION: III

GENERAL CONDITIONS OF CONTRACT

3. The e-Tenders as per the prescribed form are invited in open tender two bid system:
- (i) Technical Bid**
 - (ii) Financial Bid**
- 3.1 Not more than one Tender shall be submitted by a bidder. Not more than one concern in which an individual is interested as Proprietor and / or partner shall tender for the execution of the same work. If they do so, all such Tenders shall be liable to be rejected.
- 3.2 No single firm shall be permitted to submit two separate tender applications.
- 3.3 The right to accept the tender in full or in part / parts will rest with CSIR-NAL. The bidder is bound to perform the contract at his quoted rates. However, CSIR-NAL does not bind itself to accept the lowest tender and reserves to itself the authority to reject any or all the tenders received or cancel the tender without assigning any reason thereof. No claim whatsoever will be entertained on this account.
- 3.4 The submission of a tender by a bidder implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the job to be done/service to be carried out and of conditions and local conditions and other factors bearing on the execution of the nature of specified job.
- 3.5 Canvassing in connection with Tenders is strictly prohibited and the Tenders submitted by the bidders who resort to canvassing will be liable to rejected.
- 3.6 On acceptance of the Tender, the name of the representative(s) of the agency who would be responsible for taking instructions from the Director, CSIR-NAL or his authorized representative, which shall be communicated to the CSIR-NAL.
- 3.7 Notification of Award of contract will be made through CPPP.
- 3.8 All rates shall be quoted in Financial Bid only.
- 3.9 Incomplete and conditional tenders are liable to be rejected.**
- 3.10 The bidder shall duly attest all corrections, cancellation and insertions.
- 3.11 The bidder has to declare that none of his/her/their near relatives is posted in CSIR-NAL as officer responsible for award and execution of this particular tender/work and that no employee of CSIR-NAL is a Director / Proprietor / Partner or holding any other post in his/her/their Firm/Company. The bidder has to further undertake to intimate the names of persons, if any who are working with him/her/them in any capacity or are subsequently employed by him/her/them and who are near relatives to any officer in CSIR-NAL(Annexure-A).

Note:- The term "near relative" means wife, husband and parents, grandparents, children, grandchildren, brothers, sisters, uncle, aunty and cousin and their corresponding in laws.

SECTION: IV
SCOPE OF WORK

4. The approximate requirement of personnel is as follows: -

Sl. No.	Designation	Total
1	Assistant Security Officer	001
2	Security Supervisor	021
3	Armed Guard	012
4	Security Guard	095
5	Lady Searcher	002
Total		131
Security Office		
1	Highly Skilled	01
Fire Safety Personnel		
1	Highly Skilled	02
2	Skilled	12
Total		14

4.1 The personnel to be engaged on security duties will be eligible for wages as indicated below: (DGR rates and subject to revision from time to time as per GOI Orders):

Sl. No.	Designation	Qualification	Wage per month
1	Assistant Security Officer	Metric passed or equivalent Commissioned/ Junior Commissioned Officers retired from Army/Navy/Air Force. They should be medically and physically fit persons preferably below 50 years of age but, not exceeding 58 years.	₹61392.24
2	Security Supervisor	Metric passed or equivalent Junior Commissioned Officers retired from Army/Navy/Air Force. They should be medically and physically fit persons preferably below 50 years of age but, not exceeding 58 years.	₹48392.27
3	Armed Guard	Metric passed or equivalent Sepoys/Non Commissioned Office retired from Army/Navy/Air Force. They should be medically and physically fit persons preferably below 50 years of age but, not exceeding 58 years.	₹39912.60
4	Security Guard	Metric passed or equivalent Sepoys/Non Commissioned Officers retired from Army/Navy/Air Force. They should be medically and physically fit persons preferably below 50 years of age but, not exceeding 58 years.	₹36949.64
5	Lady Searcher	Metric passed or equivalent trained Searcher retired from Defence / Para-military / Police / Home-guards. They should be medically and physically fit person preferably below 50 years of age but, not exceeding 58 years.	₹28627.50 (₹879.25 per day)

EXISTING WAGE STRUCTURE (DGR RATES) W.E.F. 01.10.2022 (for information only)

Sl. NO.	Description	Percentage	Security Guards	Armed Guard	Security Supervisor	ASO (SG Rate X 2)	Lady Searcher (Civilian Non DGR Rate) (w.e.f. 1.6.2022)
1	Basic+VDA	-	22516.00	24440.00	29946.28	45032.00	26377.50
2	ESI	3.25%	0.00	0.00	0.00	0.00	0.00
3	EPF	12%	1800.00	1800.00	1800.00	1800.00	1800.00
4	EDLI	0.50%	75.00	75.00	75.00	75.00	75.00
5	Administrative Charges	0.50%	75.00	75.00	75.00	75.00	75.00
6	HRA	24%	5403.84	5865.60	7187.11	10807.68	0.00
7	ESI on HRA	3.25%	0.00	0.00	0.00	0.00	0.00
8	Bonus on Basic+VDA	8.33%	0.00	0.00	0.00	0.00	0.00
9	Uniform Allowance	5%	1125.80	1222.00	1497.31	2251.60	100.00
10	Washing Allowance	3%	675.48	733.20	898.39	1350.96	200.00
	Total	-	31671.12	34210.80	41479.09	61392.24	28627.50
	Relieving charges 1/6th of total		5278.52	5701.80	6913.18	0.00	0.00
	Total		36949.64	39912.60	48392.27	61392.24	28627.50

Note: Lady searcher will have to be given 10% increment per annum on Basic plus VDA.

Relieving Duty Calculations

Sl. NO.	Description	Percentage	Security Guards	Armed Guard	Security Supervisor	ASO (SG Rate X 2)	Lady Searcher (Civilian Non DGR Rate) (w.e.f. 1.6.2022)
1	Basic+VDA	-	22516.00	24440.00	29946.28	45032.00	26377.50
2	ESI	3.25%	0.00	0.00	0.00	0.00	0.00
3	EPF	12%	1800.00	1800.00	1800.00	1800.00	1800.00
4	EDLI	0.50%	75.00	75.00	75.00	75.00	75.00
5	Administrative Charges	0.50%	75.00	75.00	75.00	75.00	75.00
6	HRA	24%	5403.84	5865.60	7187.11	10807.68	0.00
7	ESI on HRA	3.25%	0.00	0.00	0.00	0.00	0.00
8	Bonus on Basic+VDA	8.33%	0.00	0.00	0.00	0.00	0.00
9	Uniform Allowance	5%	1125.80	1222.00	1497.31	2251.60	100.00
10	Washing Allowance	3%	675.48	733.20	898.39	1350.96	200.00
	Total	-	31671.12	34210.80	41479.09	61392.24	28627.50
	Relieving charges 1/6th of total		5278.52	5701.80	6913.18	0.00	0.00
	Total		36949.64	39912.60	48392.27	61392.24	28627.50

4.2 Emoluments payable to Fire Safety Personnel and Security Office manpower

The emoluments payable to the Fire Safety Personnel and Security Office manpower engaged and deployed at the Laboratory shall be as per the Central Government Minimum Wages. The changes in the Minimum Wages on account of revision in Basic and/or VDA are admissible to the Fire Safety Personnel and Security Office manpower deployed at the Laboratory. The number of man-days per month is **26 for the purpose of calculation of wages**. The ESI, EPF, Bonus etc., as admissible as per statutory laws are payable to the Fire Safety Personnel and Security Office manpower engaged and deployed at the Laboratory. The present Minimum Wages per day as per Gol Notification F.No.1/16(3)/2022-LS-II dated 28.09.2022 is as under:

Sl.No.	Category	Basic in ₹	VDA in ₹	Total in ₹
a.	Skilled	637	229	866
b.	Highly Skilled	693	247	940

4.3 Details of Work:

The security personnel to be provided by the successful bidder shall safeguard the materials and properties of the Laboratories in such a manner as to:

- a. Ensure every aspect of security including plant protection, personal security, prevention of unauthorized sale / pilferage of Laboratory materials and prevention of fires.
- b. Detect / trace employees or outsiders in case of theft and report the matter to the Security Officer.
- c. Ensure screening and recording of all incoming and outgoing, goods, men and materials as may be directed.
- d. Ensure verification of gate passes, visitor's identity etc., as may be directed.
- e. Ensure maintenance of law & order and discipline.
- f. Implement preventive measures to detect / avoid pilferage.
- g. Inform and assist the fire brigade in emergencies.
- h. Escorting men and materials both inside and outside the laboratory.
- i. Ensure that unauthorized persons do not enter the Laboratory premises.
- j. Carry out any other task entrusted by the Laboratory in the interest of security of the premises.

The Fire Safety Personnel to be provided by the successful bidder shall attend to assigned duties including deployment in shifts as per the instructions of Supervisor under overall guidance of Fire Safety Officer.

1. The prospective bidders shall acquaint themselves about the requirements by visiting the Laboratory on any working day before submitting their tenders. The prospective bidder may contact Security Officer (Tele- 080 2508 6110) and Fire Safety Officer (Tele-080 2508 6010/2505 1876),CSIR-NAL for the aforesaid purpose.
2. The agencies shall appoint a supervisor at CSIR-NAL to oversee the deployment of their personnel and supervise as to take care of entrusted Security Work as per the instructions of Security Officer and any authorized person thereof from the laboratory.
3. The agencies shall appoint a supervisor at CSIR-NAL to oversee the deployment of their Fire Safety Personnel and supervise as to take care of entrusted fire safety work as per the instructions of Fire Safety Officer and any authorized person thereof from the laboratory.

The working hours for the persons engaged under the contract would be :-

I Shift	-	06.00 to 14.00 hrs (8 hrs)
II Shift	-	14.00 to 22.00 hrs (8 hrs)
III Shift	-	22.00 to 06.00 hrs (8 hrs)
IV General Shift	-	08.30 to 17.00 hrs (8 hrs, excluding ½ hr for lunch)

4. The Security Personnel and Fire Safety Personnel provided by the tenderer concerned have to work for six days in a week and avail the seventh day as paid "WEEKLY OFF". The successful tenderer shall so deploy the Guards and Fire Safety Personnel as to enable each of the Guards and Fire Safety Personnel to compulsorily avail paid "WEEKLY OFF" one day in each week from amongst the strength as specified above.
5. Continuation of duty from shift to shift is strictly prohibited, however permitted from 1st to 2nd shift to the extent of 10% and in emergencies from 2nd shift to 3rd shift to the extent of 5% but in no circumstances from 3rd to 1st shift. Any continuation of duty by ignoring the above direction(s) shall entail a deduction of `250/- per day for each person so deployed from the monthly bill.
6. The successful tenderer shall at all times maintain full strength of security personnel and Fire Safety Personnel as specified above. Failure to provide full contingent of security staff and Fire Safety Personnel by the Agencies will attract a fine of `250/- per day per person which will be deducted from the monthly bill.
7. The agency will ensure that the Ex-servicemen employed are not tradesmen (eg. barber/sweeper/cook etc.).
8. The successful tenderer shall also to provide additional security personnel and Fire Safety Personnel to CSIR-NAL whenever demanded either for a short term or for longer periods on the same terms and conditions.
9. In the event of theft or pilferage of the Laboratory's materials or properties, the agency's personnel shall actively assist the Security Officer of the Laboratory and if it is necessary, report such incidents to the police and follow-up the same. The agency's personnel would be liable for legal action if found that they are directly or indirectly involved in any theft. The agency shall be liable for losses due to theft from the premises, which are manifestly due to their personnel, and the agency shall make good the value of the materials so lost.
10. If the agency violates any terms and conditions of the agreement or commits any breach or their services are not to the satisfaction of Officer authorized by the Director of the Laboratory on their behalf, a penalty leading to a deduction up to a maximum of 10% of the total amount of bill for a particular month will be imposed.
11. The uniform to be supplied by the Agency at their own cost to Ex-servicemen deployed for this work shall include khakhi bush-shirt, army cut anklets, ankle boots, web belt (with baton strap), baton beret with ceremonial heckle, whistle, loaded torches, etc. The seasonal equipment such as jerseys, grey coats in winter and rain coats in monsoon shall also be provided by the Agency at their cost and CSIR-NAL shall have no liability whatsoever on this account. The uniform must be presented to the Director of CSIR-NAL for approval. (Two sets per year).
12. The uniform to be supplied by the Agency at their own cost to Fire Safety Personnel deployed for this work shall include Khakhi Uniform (Police Colour), Baret Cap (Navy Blue), Line Yard With Whistle (Red Colour), Belt (Black Colour), Shoulder Badge (Fire), Safety Shoes (Black Colour), Socks (Khakhi Colour) shall be provided by the Agency at their cost and CSIR-NAL shall have no liability whatsoever on this account. The uniform must be presented to the Director of CSIR-NAL for approval. (Two sets per year).

13. The Agency, at their cost, has to provide two sets of basic mobile phones with BSNL SIM for operational purpose.
14. The personnel deployed by the agency can use Only basic phones NOT smart phones within the campus.
15. The manpower engaged through the agency shall be deployed either at main campus, Kodihalli or Belur campus. Reporting for duty on the security point/post is the responsibility of the agency. No transport will be provided by CSIR-NAL.

4.4 VALIDITY OF TENDER:

The Tender for the work shall remain open for acceptance for a period of Ninety (90) days from the date of opening of Technical Bid.

4.5 PERFORMANCE SECURITY :

- 4.5.1 The successful bidder should submit Performance Security within 14 days of award of contract in the form of an Insurance Surety Bond, Account Payee Demand Draft, Fixed Deposit Receipt from a Commercial Bank, Bank Guarantee from a Commercial Bank or online payment in an acceptable form in favour of Director, NAL, Bengaluru for an amount of **₹40,00,000/- (Rupees Forty lakhs only)** which should be valid during the currency of the contract period with a grace period of 2 (two) months. The Performance Security shall be returned only on satisfactory completion of the contract.
- 4.5.2 After termination / expiry of the contract, the Performance Security held by CSIR-NAL will be released to the agency within a period of two months subject to realization of dues, if any to be made from the agency.
- 4.5.3 CSIR-NAL shall have unqualified option to forfeit the Performance Security if the agency failed to carry out the services as per the terms and condition of the contract without prejudice to other rights and remedies available to CSIR-NAL. Any sum of outstanding dues against the Agency including any amount on acceptance and liquidated damages shall be recovered from the Performance Security. CSIR-NAL shall also have the rights to forfeit or appropriate towards the damages or losses that may be sustained by CSIR-NAL due to any act / commission or defaults by the Agency.

4.6 PERIOD OF CONTRACT

The contract shall be valid for a period of **2 (TWO) years** from the date of commencement of the contract subject to review of performance. In addition, at the option of CSIR-NAL, the contract period may be extended by four months.

4.7 GOODS & SERVICES TAX (GST)

- 4.7.1 The service covered by this contract falls under the scope of GST and the Agency shall be fully responsible for meeting all the statutory obligations in respect of GST.
- 4.7.2 The copy of GST Certificate should be submitted before submission of first invoice or monthly bill. The GSTIN of CSIR-NAL and the Bidder must be mentioned on each invoice / bill.
- 4.7.3 Penalties, interest etc., if any, levied by statutory authorities on account of non-compliance of provision of GST shall be borne by the agency and no request shall be entertained in this matter.

4.7.4 If the successful bidder who is awarded the contract fails to file GST return on time and deposit ESI/EPF/Other statutory levies in time, shall result in termination of the contract and blacklisting of the Agency.

4.8 TAXES & OTHER CHARGES

Income Tax or any other taxes as applicable from time to time shall be deducted as per provisions of the Act from the Bill of Agency and requisite TDS certificate shall be issued.

4.9 ACCIDENT / DAMAGES / CLAIMS / LIABILITIES :

The Agency shall be solely responsible for all accidents or personal injuries to the security personnel, Fire Safety Personnel and security office manpower employed by them. However, First Aid Facilities will be provided by the Laboratory.

4.10 PAYMENT:

4.10.1 No advance payment shall be paid to the agency. However, the Agency shall submit their monthly bills in duplicate for necessary payment.

4.10.1 CSIR-NAL shall make payment within 30 days from the date of receipt of bills in order by electronic payment through NEFT/RTGS etc.

4.10.2 In the event of any dispute on this account, the decision of CSIR-NAL shall be final and binding on the Agency.

4.11 AGENCY'S OBLIGATIONS & LIABILITIES:

4.11.1 The agency shall at his own cost maintain sufficient number of experienced manpower.

4.11.2 The agency shall comply with the provisions of labour laws, Employees Provident Fund & Misc. Provisions Act and ESI Act as applicable during the entire period of contract including extension, if any.

4.11.3 The agency will comply with / obey /abide by the provisions of the labour laws which are in force such as contract labour (Regulation and Abolition) Act 1970,contract labour (Regulation and Abolition) Central Rules 1971, workmen's compensation Act 1923, Child Labour (Prohibition and Regulation) Act 1986,Minimum Wages Act, 1948, Minimum Wages (Central) Rules 1950, Payment of Wages Act 1936, Employees Liability Act 1938, or the modifications thereof or any other laws relating thereto and the rule made thereunder and their amendments made from time to time.

4.11.4 The agency shall indemnify and keep indemnified CSIR-NAL against payments to be made under and for the observance of the laws aforesaid and the CSIR-NAL Agency's Labour Regulations with prejudice to his right to claim indemnity from their sub-agencies.

4.11.5 The laws aforesaid shall be deemed to be a part of this contract and any breach thereof shall be deemed to be a breach of this contract.

4.11.6 Statutory Payments like Bonus is payable to Manpower engaged and deployed by them for Fire Safety Personnel & Security Office Manpower and ESI/EPF will be remitted to the appropriate authorities as per Govt. of India instructions on the subject from time to time and claim reimbursement from the CSIR-NAL by producing proof of remittance

4.11.7 Revision of Minimum Wages is payable to the ex-servicemen as notified by the Directorate General of Resettlement, Ministry of Defence, GOI and for Fire Safety Personnel & Security Office Manpower as per Central Minimum Wages from time to time.

4.11.8 The Agency shall ensure that their ex-servicemen and manpower engaged and deployed in CSIR-NAL are paid only through their Bank Accounts and their payment shall be made by **7th of every month and if 7th happens to be a holiday; it should be paid on the previous day.** CSIR-NAL shall make payment within 30 days from the date of receipt of bills in order in all respect along with all relevant documents in original. However, the Agency should be able to pay the wages at least for a period of two months without waiting for receipt of payment against their bill by CSIR-NAL.

4.12 ARBITRATION

4.12.1 In the event of any question/dispute/difference arising under the agreement or in connection herewith (except as to matters the decision of which is specially provided under this agreement) the same shall be referred to the Delhi International Arbitration Centre for appointment of Arbitrator to adjudicate the dispute.

4.12.2 The award of the Arbitrator shall be final and binding on the parties. The Arbitrator may give interim award(s) and/or directions, as may be required.

4.12.3 Subject to the aforesaid provision, the Arbitration and Conciliation Act, 1996 and the rules made hereunder and any modification thereof from time to time being in force shall be deemed to apply to the Arbitration proceedings under this clause.

4.13 FORCE MAJEURE

A Force Majeure (FM) means extraordinary events or circumstance beyond human control such as an event described as an Act of God (like a natural calamity) or events such as war, strike, riots, crimes (but not including negligence or wrong-doing, predictable/seasonal rain and any other events specifically excluded in the clause). An FM clause in the contract frees both parties from contractual liability or obligation when prevented by such events from fulfilling their obligations under the contract. It does not excuse a party's non-performance entirely, but only suspends it for the duration of the FM. The firm has to give notice of FM as soon as it occurs and it cannot be claimed ex-post facto. If the performance in whole or in part or any obligation under this contract is prevented or delayed by any reason of FM for a period exceeding 90 (Ninety) days, either party may at its option terminate the contract without any financial repercussion on either side.

4.14 TERMINATION OF CONTRACT

4.14.1 The contract can be terminated by either party by giving two months notice. However, if the services of the Agency is not satisfactory, the Director, CSIR-NAL reserves the right to terminate the contract by giving a notice of one month. The agency shall not cease to render the service facility until the CSIR-NAL makes alternate arrangements thereof and informed the agency accordingly.

4.14.2 CSIR-NAL may also give return notice and without compensation to the agency to terminate the contract if the agency becomes unwilling, bankrupt or otherwise insolvent without affecting its right of action or remedy as hirer.

4.14.3 Upon termination, under and with reference to this clause, the agency shall be entitled to be paid for the work actually performed up to the date of termination in accordance with the provisions of the contract, but shall not be entitled to any other

claim or compensation whatsoever, including (but not limited to) any claim or compensation for any expenditure incurred by the agency in or for any equipment's, materials or facilities or for any loss in the profit or anticipated profit of the agency.

4.14.4 The agreement shall be deemed to have been terminated on the expiry of the contract period unless CSIR-NAL has exercised its option to extend this contract in accordance with the provisions, if any, of this contract.

4.15 SUBLETTING OF CONTRACT

The work shall not be sublet / assigned directly or indirectly to other agencies without prior written consent of the competent authority of the CSIR-NAL.

4.16 CONTRACT AGREEMENT

4.16.1 All Terms & Conditions of the tender/NIT as mentioned in Section-I to IV and Work order placed on successful bidder or any other relevant letter, shall form the part of the agreement to be made with the CSIR-NAL.

4.16.2 The contract agreement shall be executed on a non-judicial Stamp Paper of value Rs.200/- as per CSIR-NAL format within one month from the date of award of contract and cost of the same shall be borne by the Agency.

Date:

Signature of Bidder / Authorized Signatory (with Company Seal)

**(TO BE SUBMITTED IN Technical bid)
(To be submitted on Bidder's Letter Head)
UNDERTAKING-CUM-DECLARATION**

Name of work: Providing ex-servicemen for security coverage of the estates and installations at Main Laboratory, Kodihalli & NWTC Campus (on DGR Rates) and Fire Safety Personnel & Security Office Manpower (on Central Minimum Wages) for CSIR-NAL, Bengaluru

Tender No.:CSIR-NAL/Security/2022/S.VI

I / we hereby certify that I / we have read the entire terms and conditions of the tender document which shall form part of the contract agreement and I /we shall abide by all the conditions / clauses contained in its entirety for the above works.

1. I / We do hereby declare and state that none of my/our near relatives is posted in CSIR-NAL as officer responsible for award and execution of this particular tender/work and that no employee of CSIR-NAL is a Director / Proprietor / Partner or holding any other post in my/our Firm/Company. I / We further undertake to intimate the names of persons, if any who are working with me / us in any capacity or are subsequently employed by me / us and who are near relatives to any officer in CSIR-NAL.
2. I/We do hereby declare that Shri/Smt/Dr.....
Designation..... is my close relative and working indivision of CSIR-NAL.
3. I / We do hereby declare and state that our Firm / Company has not been blacklisted / debarred by CBI / CVC / CSIR-NAL or any Department of Govt. of India / State Govt/PSUs/Corporation.
4. I / We do hereby declare and state that our Firm / Company is not under liquidation, court receivership or similar proceedings and is not bankrupt.
5. I / We do hereby declare that no previous transgressions occurred in the last 3 Years with any other Company in any country conforming to the anti-corruption approach or with any other Public Sector Enterprise in India that could justify his exclusion from the tender process.
6. I / We do further declare and state that all the above information given by me/us is true to the best of my/our knowledge and in case if it is found to be false / incorrect, CSIR-NAL shall have the absolute right to take any action as deemed fit / without any prior intimation to me/us.

Date:

Signature of Bidder / Authorized Signatory(with Company Seal)

Note: Strike out whichever is not applicable

FORMAT OF INTEGRITY PACT
INTEGRITY PACT

Tender No.:

Between

Council of Scientific & Industrial Research (CSIR) a Society registered under the Indian Societies Act 1860 represented by _____ hereinafter referred to as "The Principal".

Andherein referred to as "The Bidder/ Contractor."

Preamble

The Principal intends to award, under laid down organizational procedures, contract/s for regulations, economic use of resources and of fairness/ transparency in its relations with its Bidder(s) and/or Contractor(s).

In order to achieve these goals, the Principal will appoint an Independent External Monitor (IEM), who will monitor the tender process and the execution of the contract for compliance with the principles mentioned above.

Section 1 – Commitments of the Principal

- (1) The Principal commits itself to take all measures necessary to prevent corruption and to observe the following principles:
 - (a) No employee of the Principal, personally or through family members, will in connection with the tender for, or the execution of a contract, demand, take a promise for or accept, for self or third person, any material or immaterial benefit which the person is not legally entitled to.
 - (b) The Principal will, during the tender process treat all Bidder(s) with equity and reason. The Principal will in particular, before and during the tender process, provide to all Bidder(s) the same information and will not provide to any Bidder(s) confidential/additional information through which the Bidder(s) could obtain an advantage in relation to the tender process or the contract execution.
 - (c) The Principal will exclude from the process all known prejudiced persons.
- (2) If the Principal obtains information on the conduct of any of its employees which is a criminal offence under the IPC/PC Act, or if there be a substantive suspicion in this regard, the Principal will inform the Chief Vigilance Officer and in addition can initiate disciplinary action.

Section 2 – Commitments of the Bidder(s)/Contractor(s)

- (1) The Bidder(s)/Contractor(s) commit himself to take all measures necessary to prevent corruption. He commits himself to observe the following principles during his participation in the tender process and during the contract execution.
 - (a) The Bidder(s)/Contractor(s) will not, directly or through any other Person or firm, offer, promise or give to any of the Principal's employees involved in the tender process or the execution of the contract or to any third person any material or other benefit which he/she is not legally entitled to, in order to obtain in exchange any advantage of any kind whatsoever during the tender process or during the execution of the contract.
 - (b) The Bidder(s)/Contractor(s) will not enter with other Bidders into any undisclosed agreement or

understanding, whether formal or informal. This applies in particular to prices, specifications, Certifications, subsidiary contracts, submission or non-submission of bids or any other actions to restrict competitiveness or to introduce cartelization in the bidding process.

- (c) The Bidder(s)/Contractor(s) will not commit any offence under the relevant IPC/PC Act; further the Bidder(s)/Contractor(s) will not use improperly, for purposes of competition or personal gain, or pass on to others, any information or document provided by the Principal as part of the business relationship, regarding plans, technical proposals and business details, including information contained or transmitted electronically.
- (e) The Bidder(s)/Contractor(s) will, when presenting his bid, disclose any and all payments he has made, is committed to or intends to make to agents, brokers or any other intermediaries in connection with the award of the contract.
- (2) The Bidder(s)/Contractor(s) will not instigate third persons to commit offences outlined above or be an accessory to such offences.
- (3) **The person signing IP shall not approach the courts while representing the matters to IEMs and he/she will await their decision in the matter.**

Section 3 – Disqualification from tender process and exclusion from future Contracts

- (1) If the Bidder(s)/Contractor(s), before award or during execution has committed a transgression through a violation of Section 2, above or in any other form such as to put his reliability or credibility in question, the Principal is entitled to disqualify the Bidder(s)/Contractor(s) from the tender process or take action as per the procedure mentioned in the Bid securing declaration form.

Section 4 – Compensation for Damages

- (1) If the Principal has disqualified the Bidder(s) from the tender process prior to the award according to Section 3, the Principal is entitled to demand and recover the damages equivalent to Earnest Money Deposit/ Bid Security.
- (2) If the Principal has terminated the contract according to Section 3, or if the Principal is entitled to terminate the contract according to Section 3, the Principal shall be entitled to demand and recover from the Contractor liquidated damages of the contract value or the amount equivalent to Performance Bank Guarantee.

Section 5 – Previous transgression

- (1) The Bidder declares that no previous transgressions occurred in the last 3 Years with any other Company in any country conforming to the anti-corruption approach or with any other Public Sector Enterprise in India that could justify his exclusion from the tender process.
- (2) If the Bidder makes incorrect statement on this subject, he can be disqualified from the tender process or action can be taken as per the procedure mentioned in tender document.

Section 6 – Equal treatment of all Bidders / Contractors/ Sub-contractors

- (1) The Bidder(s)/Contractor(s) undertake(s) to demand from all Subcontractors a commitment in conformity with this Integrity Pact, and to submit it to the Principal before contract signing.
- (2) The Principal will enter into agreements with identical conditions as this one with all Bidders, Contractors and Subcontractors.

- (3) The Principal will disqualify from the tender process all bidders who do not sign this Pact or violate its provisions.

Section 7 – Criminal charges against violating Bidders / Contractors/ Subcontractors

- (1) If the Principal obtains knowledge of conduct of a bidder, Contractor or Subcontractor or of an employee or a representative or an associate of a bidder, Contractor or Subcontractor which constitutes corruption, or if the Principal has substantive suspicion in this regard, the Principal will inform the same to the Chief Vigilance Officer.

Section 8 - Independent External Monitors

- (1) The Principal appoints competent and credible Independent External Monitor for this Pact. The task of the Monitor is to review independently and objectively, whether and to what extent the parties comply with the obligations under this agreement.
- (2) The Monitor is not subject to instructions by the representatives of the parties and performs his functions neutrally and independently. He reports to the JS (A), CSIR.
- (3) The Bidder(s)/Contractor(s) accepts that the Monitor has the right to access without restriction to all Project documentation of the Principal including that provided by the Contractor. The Contractor will also grant the Monitor, upon his request and demonstration of a valid interest, unrestricted and unconditional access to his project documentation. The same is applicable to Subcontractors. The Monitor is under contractual obligation to treat the information and documents of the Bidder(s)/ Contractor(s) / Subcontractor(s) with confidentiality.
- (4) The Principal will provide to the Monitor sufficient information about all meetings among the parties related to the Project provided such meetings could have an impact on the contractual relations between the Principal and the Contractor. The parties offer to the Monitor the option to participate in such meetings.
- (5) As soon as the Monitor notice, or believes to notice, a violation of this agreement, he will so inform the Management of the Principal and request the Management to discontinue or take corrective action, or to take other relevant action. The monitor can in this regard submit non-binding recommendations. Beyond this, the Monitor has no right to demand from the parties that they act in a specific manner, refrain from action or tolerate action.
- (6) The Monitor will submit a written report to the JS(A), CSIR within 8 to 10 weeks from the date of reference or intimation to him by the Principal and should the occasion arise, submit proposals for correcting problematic situations.
- (7) Monitor shall be entitled to compensation on the same terms as being extended to/provided to Independent Directors on the CSIR.
- (8) If the Monitor has reported to the JS(A), CSIR, a substantiated suspicion of an offence under relevant IPC/PC Act, and the JS(A), CSIR has not, within the reasonable time taken visible action to proceed against such offence or reported it to the Chief Vigilance Officer, the Monitor may also transmit this information directly to the Central Vigilance Commissioner.
- (9) The word 'Monitor' would include both singular and plural.

Section 9 – Pact Duration

This Pact begins when both parties have legally signed it. It expires for the Contractor 10 months after the last payment under the contract, and for all other Bidders 6 months after the contract has been awarded.

If any claim is made/lodged during this time, the same shall be binding and continue to be valid despite the lapse of this pact as specified above, unless it is discharged/determined by JS(A), CSIR.

Section 10 – Other provisions

- (1) This agreement is subject to Indian Law. Place of performance and Jurisdiction is the Registered Office of the Principal, i.e. New Delhi
- (2) Changes and supplements as well as termination notices need to be made in writing. Side agreements have not been made.
- (3) If the Contractor is a partnership or a consortium, this agreement must be signed by all partners or consortium members.
- (4) Should one or several provisions of this agreement turn out to be invalid, the remainder of this agreement remains valid. In this case, the parties will strive to come to an agreement to their original intentions.

(For & On behalf of the Principal)
(Office Seal)

(For & On behalf of Bidder/Contractor)
(Office Seal)

Place.....

Place.....

Date.....

Date.....

Witness 1:(Name & Address): _____

Witness 2:(Name & Address): _____

BID-SECURING DECLARATION FORM

Date: _____

Bid No. _____

To (insert complete name and address of the purchaser)

I/We. The undersigned, declare that:

I/We understand that, according to your conditions, bids must be supported by a Bid Securing Declaration.

I/We accept that I/We may be disqualified from bidding for any contract with you for a period of one year from the date of notification if I am /We are in a breach of any obligation under the bid conditions, because I/We

(a)	have withdrawn/modified/amended, impairs or derogates from the tender, my/our Bid during the period of bid validity specified in the form of Bid; or
(b)	having been notified of the acceptance of our Bid by the purchaser during the period of bid validity (i) fail or refuse to execute the contract, if required, or (ii) fail or refuse to furnish the Performance Security, in accordance with the Instructions to Bidders.

I/We understand this Bid Securing Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiration of the validity of my/our Bid.

Signed: (insert signature of person whose name and capacity are shown)
in the capacity of (insert legal capacity of person signing the Bid Securing Declaration).

Name: (insert complete name of person signing the Bid Securing Declaration)

Duly authorized to sign the bid for an on behalf of: (insert complete name of Bidder)

Dated on _____ day of _____(insert date of signing)

Corporate Seal (where appropriate)

Note:

1. In case of a Joint Venture, the Bid Securing Declaration must be in the name of all partners to the Joint Venture that submits the bid.
2. Bid Security declaration must be signed in by the Proprietor/CEO/MD or equivalent level of Officer of the company.

Tender No: CSIR-NAL/Security/2022/S.VI

Name of the Bidder/ Bidding Firm / Company :		Quotation No. & Date:
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PRICE SCHEDULE - FOR GOODS BEING OFFERED FROM INDIA

(This BOQ template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevant columns (only cells coloured in Blue), else the bidder is liable to be rejected for this tender. Bidders are allowed to enter the Bidder Name and Values only).

Sl. No.	Designation of personnel	No. of personnel	Units	Basic + VDA	Currency INR / Other	Service charges in percentage	GST / IGST	HSN (Harmonised System of Nomenclature) for Goods	Amount	Taxes	TOTAL AMOUNT	TOTAL AMOUNT In Words	
1	Assistant Security Officer	1	Nos	45032	INR				0	0	0	INR Zero Only	
2	Security Supervisor	21	Nos	29946.28	INR				0	0	0	INR Zero Only	
3	Armed Guard	12	Nos	24440	INR				0	0	0	INR Zero Only	
4	Security Guard	95	Nos	22516	INR				0	0	0	INR Zero Only	
5	Lady Searcher	2	Nos	26377.5	INR				0	0	0	INR Zero Only	
6	Highly skilled	3	Nos	24440	INR				0	0	0	INR Zero Only	
7	Skilled	12	Nos	22516	INR				0	0	0	INR Zero Only	
Total in Figures		By filling the above details, Party agreed that they will abide by the Code of Integrity from Public Procurement.							0.00	0.00	0.00	INR Zero Only	
Quoted Rate in Figures		Select								0.00			
Quoted Rate in Words		INR Zero Only											

THIS PAGE IS FOR REFERENCE ONLY AND NOT TO BE FILLED

CHECK LIST

While bidding, the bidder is required to upload the following documents on CPPP in:

Technical Bid

1	Scanned copy of Bid Securing Declaration Form	Yes / No
2	Scanned copy of valid Security Contract License issued by Police as per Private Security Agencies (Regulation) Act, 2005	Yes / No
3	Scanned copy of UDYAM registration certificate(for MSE) /Startup registration certificate (for startup)	Yes / No
4	Scanned copy of the Establishment Registration Certificate No/License No of the agency	Yes / No
5	Scanned copy of ESIC Registration certificate	Yes / No
6	Scanned copy of EPF Registration certificate	Yes / No
7	Scanned copy of GST Registration Certificate	Yes / No
8	Scanned copy of PAN Card	Yes / No
9	Scanned copy of Proof of Address of Bengaluru Office (Like GST Reg., TradeLicense, Rent agreement of office etc.)	Yes / No
10	Scanned copy of Income Tax return of last 3 years	Yes / No
11	Scanned copy of Present clientele list and performance certificate	Yes / No
12	Scanned copy of Work Order/ Completion Certificate with value of the contract	Yes / No
13	Turnover of more than 5 crores per annum Scanned copy of Balance Sheets along with Profit & Loss Account Statement for the Financial Year - 2019-20,2020-21 & 2021-2022	Yes / No
14	Scanned copy duly signed with company's seal, as per Annexure-A.	Yes / No
15	Signed and scanned copy of Scope of work	Yes/No
16	Duly filled, signed and scanned copy of Integrity pact	Yes / No

Financial bid/BoQ

1	The bidder to upload BOQ in Financial Bid	Yes/No
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Date:

Signature of Bidder / Authorized Signatory(with Company Seal)