



**Council of Scientific and Industrial Research
NATIONAL AEROSPACE LABORATORIES**
P.B. No.1779, HAL Airport Road, Kodihalli, Bangalore – 560 017

Advt. No. NAL/PA/2/2009

LAST DATE FOR RECEIPT OF APPLICATIONS: 30 NOVEMBER 2009

**General Terms and Conditions For Engagement of
Project Assistants in NAL**

1. The appointment of Project Assistants (PAs) in CSIR / NAL will be purely temporary and on Contract basis, being co-terminus with the duration of the externally funded project(s).
2. Candidates possessing the following Qualifications, Subjects / Disciplines / Areas of Specialization only may be engaged as Project Assistants on a Consolidated Fixed Stipend per month in the respective levels as detailed below:

Sl. No.	Designation / Consolidated Stipend	Minimum Qualifications, Area of Specialization, experience and age limit
1.	PROJECT ASSISTANT Level – I Rs.8000/- PM	First Class in B.Sc / BCA OR First Class in AME / Diploma in Engg of 3 years full time duration in Mechanical / Electrical / Computer Science / Civil Engg / Instrumentation / Electronics / Manufacturing Engg / Communication / Aerospace / Production / Chemical / Metallurgical Engg OR Recognized equivalent qualifications. Age Limit: 25 years.
2.	PROJECT ASSISTANT Level – II Rs.12,000/- PM	First Class M.Sc in Chemistry / Physics / Mathematics / Electronics / Atmospheric Science / Polymer Science OR First Class in BE / B.Tech in Aeronautical / Mechanical / Electrical / Computer Science / Civil Engg / Instrumentation / Electronics / Manufacturing Engg / Communication / Aerospace / Industrial / Tele Communication / Production / Chemical / Metallurgical Engg OR Recognized equivalent qualifications. Age Limit: 28 years.

3.	PROJECT ASSISTANT Level – III Rs.14,000/- PM	First Class M.Sc in Chemistry / Physics / Mathematics / Electronics / Atmospheric Science / Polymer Science with 2 years relevant experience OR First Class in BE / B.Tech in Aeronautical / Mechanical / Electrical / Computer Science / Civil Engg / Instrumentation / Electronics / Manufacturing Engg / Communication / Aerospace / Industrial / Telecommunication / Production / Chemical / Metallurgical Engg OR equivalent qualifications with 2 years relevant experience OR ME / M.Tech in Mechanical / Electrical / Computer Science / Civil Engg / Instrumentation / Electronics / Manufacturing Engg / Communication / Aerospace / Production / Chemical / Metallurgical Engineering or Recognized equivalent qualifications. Age limit: 32 years.
4.	PROJECT ASSISTANT Level – IV Rs.20,000/- PM	Ph.D in Aerospace / Mechanical / Physics / Mathematics / Computer Science & Engg / Civil Engg / Instrumentation / Electronics / Manufacturing Engg / Communication / Production / Chemical / Metallurgical / Fluid Mechanical / Propulsion Engg. Age limit: 35 years.
5.	PROJECT ASSISTANT Level – V Rs.25,000/- PM	Ph.D in Aerospace / Mechanical / Physics / Mathematics / Computer Science & Engg / Civil Engg / Instrumentation / Electronics / Manufacturing Engg / Communication / Production / Chemical / Metallurgical / Fluid Mechanical / Propulsion Engg with 2 years relevant experience. Age Limit: 37 years.

3. Age limit indicated above will be relaxable by 5 years for SC/ST and 3 years for OBC candidates.
4. Selection of Project Assistants will be by a Committee constituted by the Director, NAL and based on merit.
5. Engagement of PAs is not an Offer of Appointment in CSIR - National Aerospace Laboratories (NAL), Bangalore temporary or otherwise. It is a placement on behalf of the sponsor of the Project(s). It would, therefore, not confer any right implicit or explicit for consideration for regularization / absorption in any of the Labs. / Instts. of CSIR OR under any other Scheme as applicable to Identified Casual Workers against any of the CSIR posts, even if engagement or deployment / placement is for more than 240/206 days in a year.

6. Engagement of Project Assistants will be from the date of joining and co-terminus with the concerned Project or till such time the job performed by the Project Assistant in the Project exists and the Director, NAL specifically extends engagement. **The tenure as Project Assistants shall not exceed Five years in any circumstances.** The total tenure of five years shall be calculated as the period spent on one project and / or different projects taken together in National Aerospace Laboratories OR any other Lab. / Instt. of CSIR as Project Assistant or any other designation of equal status.
7. The entry is possible at any level. Candidates once recruited at a particular level can move on to higher level based on experience and / on acquiring qualifications of higher level. Minimum residency period at a given level shall be of one year but not more than three years at the same level. Movement from one level to next shall be subject to Performance Review by a Committee appointed by Director, NAL.
8. No automatic shifting of Project Assistants from one project to another is permissible. The Laboratory shall follow the complete procedure for selection of Project Assistants even though the person had earlier worked in the Laboratory in another Project.
9. Project Assistant who has completed his/her tenure in one project and applies afresh for the position of Project Assistant in a different project against the duly notified position, there may not be any objection for his / her fresh selection as Project Assistant against the notified vacancy.
10. No Traveling Allowance will be admissible to the Project Assistants for attending Interview nor for reporting for duty on their selection as project Assistants.
11. PAs will not be allowed to discontinue engagement without seeking prior approval of the Director, National Aerospace Laboratories, Bangalore. In case they wish to discontinue the engagement prior to completion of the tenure, they must submit one month's prior notice indicating specific reasons for not continuing or deposit one month's stipend in lieu of the notice period. The engagement shall cease from the date stipulated by the Director, NAL while accepting the resignation. PAs may be discontinued from the Project work by giving one month's consolidated stipend in lieu thereof without assigning any reason and they will have no right against CSIR / NAL in any circumstances.
12. Leave: Project Assistants will be entitled for one day's leave for each completed month's service.
13. TA/DA : Project Assistants engaged at Levels II, III, IV & V during official tour, will be entitled for TA/DA as per JRF, SRF and RA respectively, and those at Level – I based on the rates worked out on the basis of stipend paid, at par with regular employees drawing Comparable emoluments.
14. Medical Facilities : Project Assistants will not be entitled for any medical facilities either through CSIR Dispensaries or under CS (MA) Rules. However, under emergent circumstances, Labs /Instts. may give emergency treatment / consultation through CSIR / NAL Dispensaries, but they will not be eligible for reimbursement of medical expenses.

15. Registration for Ph.D : The facility of Ph. D registration shall be allowed to those Project Assistants who have worked for a minimum period of two years and have at least cleared CSIR-UGC lecturership (NET) or GATE examination or published 2 papers in International Peer Review ISI indexed Journals. However, at any given time not more than 30% of Project Assistants shall be allowed to register for Ph.D. Over and above this, NAL may like to fix the criteria to control the quality. However, Ph.D. registration does not become a tool for extension of the tenure of Project Assistants beyond five years.
16. Appointment of Close relatives:
 - a) No Member/Employee may be associated in any way with the process of Selection of such close relatives at any stage in recruitment process where a close relative of any employee is an applicant.
 - b) While carrying on the process of selection, no relaxation in respect of prescribed qualifications/experience shall be extended in case of such close relatives.
17. As Project Assistant Scheme applies only for externally funded projects with specific time duration, CSIR guidelines do not specify any reservation procedure. However, as a socially conscious organization, NAL takes special care to see that there is adequate representation of SC/ST/OBC candidates in the number of Project Assistants taken during a year in all Levels. If all things are equal, SC / ST / OBC candidates may be given preference over General candidates so as to ensure their representation.
18. Project Assistants will not divulge any information relating to the work of CSIR-NAL, Bangalore which he / she may come to know during engagement with CSIR-NAL to any party.
19. Engagement of PAs will be subject to production of the following documents in original at their own expenses at the time of their reporting of duty.
 - a) Medical Certificate of health and physical fitness for service issued by the Resident Medical Officer / Lady Medical Officer of NAL OR by a Registered Medical Officer in the prescribed format.
 - b) Documentary evidence in support of date of birth, qualifications and experience.
 - c) Attestation Forms (duly completed) and Character Certificate, countersigned by the District Magistrate / Sub-divisional Magistrate / Gazetted Officer in the prescribed form.
 - d) In case PAs are already employed, 'Relieving Order' from their present employer, failing which they will not be allowed to take up the position of Project Assistant in this Laboratory.
 - e) Three copies of recent passport size and stamp size photographs.
 - f) Valid Caste certificate issued by the Competent Authority in case they belong to reserved community.
20. The Director, National Aerospace Laboratories whose decision shall be final and binding on both the parties to the contract, shall determine any matter not specifically stated herein.

21. Applications for the above positions are required to be submitted on plain paper in the following format together with recent Passport size photograph affixed, copies of SSLC / X Std / PUC / 12th Std / Diploma / Degree / Post Graduate Degree / Provisional Degree Certificate(s), SC/ST/OBC Certificate and Experience Certificates in a sealed cover superscribing "Application for the post of Project Assistant" **ON OR BEFORE 30 NOVEMBER 2009 to:**

**The Controller of Administration
National Aerospace Laboratories
PB No.1779, HAL Airport Road, Kodihalli
Bangalore – 560017 (Karnataka)**

22. The validity of the applications will be for a period of one year.

INTERIM ENQUIRES WILL NOT BE ATTENDED TO.

NOTE: Candidates who have registered their application(s) Online against NAL Advt. No. NAL/PA/3/2005 for Engagement as Project Assistant are also required to submit fresh application(s) in the prescribed application format.

APPLICATION FORMAT

Application for the post of Project Assistant – Level I / II / III / IV / V

(1) Name; (2) Sex; (3) Father's Name; (4) Nationality; (5) Present Address for Communication; (6) Telephone & Mobile Nos. (7) E-Mail id; (8) Permanent Address; (9) Date of Birth and Age as on 30 November 2009; (10) Category-SC/ST/OBC; (11) Educational Qualification from SSC/10th Standard onwards; (12) Experience; (a) From – To; (b) Post held; (c) Salary drawn; (d) Name of the Organization; (e) Whether Temporary / Permanent / Govt. / CSIR / Public Sector / Autonomous Body / Private etc; (13) Particulars of Close Relatives working in NAL / CSIR (Indicate Name, Designation & Division; (14) Details regarding bond/contractual obligations to other organizations, if any; (15) Whether dismissed from service from any other Institution/Office or debarred from Public Service Commission. If 'Yes' give full details; (16) Any other information.

Declaration

Certified that the information given above is correct and true to facts.

Date:

Signature of the candidate

List of Enclosures:

RECTT / 07-11-2009